# Guildford Diocesan Board of Education - Foundation Governor Application Form: PCC Appointments

This application form is for Foundation Governor applications for PCC appointments.   
As the nominee, please complete all sections of the form below and sign on page 2.   
The form must then also be signed by the Incumbent AND the PCC Secretary on page 2.  
Please send completed form by email for the attention of Matthew Rixson - Deputy Director of Education to: [schoolgovernance@cofeguildford.org.uk](javascript:void(location.href='mailto:'+String.fromCharCode(115,99,104,111,111,108,103,111,118,101,114,110,97,110,99,101,64,99,111,102,101,103,117,105,108,100,102,111,114,100,46,111,114,103,46,117,107))) Information about the application process can be found on the Guildford Diocese website <https://www.cofeguildford.org.uk/education-schools/school-governance/>

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| --- | --- |
| **Nominee full name:** |  |
| **Salutation:** | **Mr/Mrs/Miss/Ms/Dr**  **Other – please specify:** |
| **Address of nominee:** |  |
| **Nominee contact telephone number:** |  |
| **Nominee contact e-mail address:** |  |
| **PCC nominated appointment:** | **Is this a re-appointment: YES/NO (please circle)** |
| **Name of school:** |  |
| **Type of Church school:**  **(please circle)** | **Voluntary Aided (VA) Voluntary Controlled (VC)**  **Foundation Academy Trust** |
| **Are you the parent of a child attending the school?:** | **YES/NO (please circle)** |
| **Name of Church:** |  |
| **Name of Incumbent:**  Please advise if parish in vacancy PCC Secretary or Churchwarden |  |
| **Incumbent contact telephone number:** |  |
| **Incumbent contact e-mail address:** |  |

**If this is a NEW APPOINTMENT please indicate briefly your reasons for wishing to become a Foundation Governor:**

**If seeking RE-APPOINTMENT, please give details of how long have you been a governor and what training you have undertaken in the last 4 years.**

1. **Christian Commitment**

The Diocesan Board of Education recognises the commitment made by Foundation Governors in supporting the Christian character and ethos of our Church schools. The DBE strongly encourages all Foundation Governors to attend online Induction Training and then continue to develop their skills and expertise through regular training and development opportunities. Induction training and further courses can be found at the DBE e-portal:

<https://gdbe-elevate.org/> **. We ask that you commit to the following statement below:**

*“I confirm that I am committed to supporting the principles underlying the Trust Deed of the school in accordance with the doctrines and practices of the Church of England and I acknowledge the responsibility to uphold the faith and beliefs of the Church of England within the school.”*

**Signed by Nominee: ….……………………………………………………………………………………….. Date: …………………………....…**

**2. PCC and Incumbent Agreement – please ensure the Incumbent and PCC Secretary sign below:**This application has been agreed by the PCC and has the support of the Incumbent who consents to the information given on this application form being held on file under the terms of the GDPR May 18. The signature of the Incumbent (if in vacancy PCC Secretary or Churchwarden) **and** PCC Secretary are required below:

**Signed by Incumbent ………………………………………………………………………...………….….... Date………………………….…..…**

**Signed by PCC Secretary ………………………………………………………..…………..……………..… Date………………………….……..**

**Appointment date:** In normal circumstances, the appointment date will be the same as the last signature date on the application form. If an alternative date for an appointment is required, please indicate here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Nominee GDPR Consent - please sign below:**

I consent to the information I have given on this application form being held on file under the terms of the GDPR May 18.

**Signed by Nominee: ….………………………………………………………………………………….……… Date: …………………..……….….**

Further details of the Diocesan privacy notice for role holders can be read here:

<https://www.cofeguildford.org.uk/docs/default-source/Resources/GDPR/privacy-notice-for-role-holders.pdf?sfvrsn=2>